



HACIENDA LA PUENTE UNIFIED SCHOOL DISTRICT
invites applications for the position of:

Speech-Language Pathology Assistant

An Equal Opportunity Employer

SALARY: \$26.49 - \$34.76 Hourly

OPENING DATE: 11/13/20

CLOSING DATE: 12/08/20 by 4:30PM

THE POSITION:

Under the supervision of the Special Education Administrator and the general direction of the credentialed Language Speech-Specialist/Pathologist, a Speech-Language Pathology Assistant assists in providing educational services to students with speech-language disorders (e.g., articulation and phonology, language processing, hearing and alternative and augmentative communication) as prescribed by the Individual Educational Program (IEP).

WE ARE ONLY ACCEPTING ONLINE APPLICATIONS FOR THIS RECRUITMENT. You may apply online by visiting <http://www.hlpusdjobs.org/> and clicking on "Open and Promotional Jobs." For inquiries regarding this position, you may reach the Personnel Commission via email at jechen@hlpusd.k12.ca.us or by phone at (626) 933-3920.

APPLICANT FILING INFORMATION: This recruitment is open to the public. An eligibility list will be established to fill vacancies for full time, part time, evening, summer, and substitute positions throughout the duration of the eligibility list. Eligibility lists typically last for one year. Vacant positions are filled from the top three ranks. Pursuant to PC Rule 6.2.10, the eligibility list established for this recruitment may be used for another related classification at the same or lower salary.

CURRENT OPENING: Three 10 month/25 hours per week positions. Salary placement will be on Range 32 on the CSEA Salary Schedule "B." Initial salary placement for new employees is customarily at Step 1 (\$26.49 per hour) of this 6-step salary range.

NOTE: Answers to supplemental questions and proof of highest obtained education must be submitted with your online application. A copy of current and valid Speech-Language Pathology Assistant license must also be attached and submitted with your online application. Proof of valid CA class "C" driver's license and proof of auto insurance must be submitted by the last test part. You may upload the documents to your online application or fax them to Jennifer Chen at (626) 333-7416.

Optional Second Language: Some positions in this classification require the ability to speak, read, and write a second language in addition to English, and may require bilingual proficiency for which selective certification may apply (Education Code 45277).

ESSENTIAL DUTIES:

The classification specification does not describe all duties performed by all incumbents within the class. This summary provides examples of typical tasks performed in this classification.

- Provides direct treatment assistance to students with special needs.
- Follows and implements documented treatment plans or protocols in the area of speech and language communication.
- Documents student performance (e.g., tallying data, preparing charts, records, and graphs) and reports information to appropriate personnel.
- Assists the Speech-Language Pathologist during assessment of students.
- Assists with technical duties and departmental operations (e.g., preparing materials, record- keeping, and scheduling activities).

- Monitors the use of augmentative communication devices and systems.
- Performs checks and maintenance of equipment in proper working condition, devices, and systems.
- Assists instructional personnel in the implementation of Individual Educational Plans (IEPs). Supports the supervising Speech-Language Pathologist in research projects and in-service training programs.
- May act as an interpreter for non-English-speaking students and/or parents.

MINIMUM QUALIFICATIONS:

Education:

An Associate degree in a speech-language pathology assistant program, or an approved equivalent course of study, or a Bachelor's degree in speech-language pathology, communications disorders, or related field

Experience:

A minimum 70 hours of fieldwork experience or completion of a formal college-level internship, which involves learning the job responsibilities and workplace behaviors of the speech-language pathology assistant, is required.

License:

A current and valid license for Speech-Language Pathology Assistant, issued by the State of California's Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board.

Special:

- Possession of a valid California Class C Driver license.
- Evidence of adequate insurance for a motor vehicle which meets or exceeds the California legal liability insurance requirement and continue to maintain insurability.
- Successfully completes a pre-employment physical examination.
- Some positions in this classification require the ability to speak, read, and write a second language in addition to English.

IDEAL CANDIDATES WILL HAVE:

Knowledge of:

- Speech-language pathology equipment, materials, and procedures;
- Normal speech and language development in children;
- Language disorders and rehabilitation;
- Record keeping and record management techniques;
- Learning problems of children with special educational needs;

Ability to:

- Complete at least 12 hours of continuing professional development (e.g., state or regional conferences, workshops, formal in-service presentations, or independent study programs) in a two-year period;
- Understand and carry out oral and written directions, including intervention plans;
- Work independently with minimal supervision;
- Demonstrate a willingness to work collaboratively as an educational team member;
- Demonstrate an understanding, patient, and receptive attitude toward children;
- Learn and utilize current speech-language methods and procedures to be followed in an instructional setting;

*For a complete job description, including physical demands and work environment pertinent to this job, please see the job bulletin at <https://www.governmentjobs.com/careers/hlpusd>.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.hlpusdjobs.org>

Position #0244/1120
 SPEECH-LANGUAGE PATHOLOGY ASSISTANT
 JC

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